

Prepare a training session with Claude: objectives, activities and assessment

LearnIA - teaching template - 2026-10-14

Use fictional data for the first trial. Adapt this template to your context and verify the result before using it.

Brief to complete

Objective and intended decision :

Audience and context :

Documents, versions and sources :

Constraints and boundaries :

Expected output format :

Information to confirm :

Reviewer :

Starter instruction

Prepare a 90-minute session from the supplied audience, objective and constraints. Design the assessment first, then activities whose durations sum to 90 minutes. Specify learner outputs, instructions, materials, correction guidance and an offline alternative. Mark assumptions and do not invent research findings or student outcomes.

Quality review

☐ The objective is observable.

☐ The final task tests that objective.

☐ Activity durations include transitions and fit the session.

☐ Materials and sources have been reviewed.

Verification log

Item	Source or calculation	Result	Correction

Approval and next step

Remaining errors :

Assumptions to resolve :

Retained version :

Next action and owner :

Full tutorial, example and sources : <https://learn-prompting.fr/blog/preparer-sequence-formation-claude>

This resource prepares a draft; it is not a certification, a grading decision, legal advice or a guarantee of results.